

FLASCA Olympics

Week 2: Friday

Risk Management Plan: Sport Day (Friday the 26th April 2024)

Centre details					
Company	Primary OSHCare	Centre	FLASCA		
Centre Operating Times	7am 6pm Monday to Friday				
Address	233 Bridge rd Forest Lodge 2037	Water hazards? Yes /No If yes, detail in risk assessment below.			
Name of co-ordinator	Cody Jaikiew				
Contact number of Centre	Work Phone 9660 4334	Mobile 0417 211 141			
Average number of children centre	Incursions:80	Average number of educators			10
	Excursions: 75	Average parents/volunteers			
Educator to child ratio, including whether this higher ratio is warranted? Please provide details.	Mainstream Ratio – 15 children: 1 educator				
Risk assessment					
Activity	Hazard identified	Risk assessment (use matrix)	Elimination/control measures	Who	When
Outdoor Games	Cuts, scrapes, and falls.	Moderate	<ul style="list-style-type: none"> Safety warning, ice pack nearby, first aid nearby. Activities are conducted on a softer surface e.g. grass. The environment is scanned for hazards prior to children engaging with the programmed activities. 	Educators and children.	Before and During Activity

	Tripping, falling, collisions with others.	Moderate	<ul style="list-style-type: none"> • Safety warning is issued prior to activity. First Aid and Icepacks are prepared in anticipation of injuries. • Activities are conducted on a softer surface e.g. grass. • Children are grouped according to age group to minimise risk of injury (e.g., older children running into younger children). 	Educators and children	Before and During Activity
	Getting hit by a ball.	Low	<ul style="list-style-type: none"> • Keep spectators away from target area. • Instruct older children to be especially mindful of their surroundings if engaging with younger kids. 	Educators and children	Before and During Activity
	Emotional (losing game, team not cooperating).	Low	<ul style="list-style-type: none"> • Remind children that they are engaging in a <i>game</i> and that winning is not the target objective. • Educators to monitor for emotional outbursts and to be proactive in minimising verbal/physical conflict. It is incumbent on the service team to model/scaffold effective emotional regulation skills. 	Educators and children	Before, During and After Activity
General	COVID-19	Low	<ul style="list-style-type: none"> • Frequent handwashing. Social distancing (where practicable). Disinfecting surfaces. • Ensure Educators & Families are aware of our Covid-19 Policy & procedure. • Maintain communication between NSW Health department, Department of Education, ECED and any other relevant organisation in relation to Covid-19. • Ensure information of Covid-19 and any practices are updated. • Antibacterial wipes, hand soap, paper towels and hand sanitiser will be available to all that enter/use the premises. 	Children and Educators	All day
Sun Protection & Dehydration	Sunburn / burns/ infections / illness Sun stroke, dehydration	Low	<ul style="list-style-type: none"> • Ensure that Educators, volunteers & families are aware of our Sun Safety Policy. • Ensure families pack hats for their children each day. 	The Coordinator, Parents/Families, Children Volunteers, and Educators	Before and During Incursion.

			<ul style="list-style-type: none"> • Ensure children wear hats as necessary or stay under the shade. If UV is over 3 Provide shelter where necessary. • Regularly ensure children have opportunity to get a drink of water. • Ensure children still get opportunity of some sun exposure for Vitamin D levels (UV rating checked with this). • Sunscreen will be applied throughout the day. • Ensure children have brought their water bottles. 		
	Toilet Supervision	Low	<ul style="list-style-type: none"> • Educators check toilets before children use them. • Younger children to go in pairs or small groups. • Ensure handwashing. 	Children	All day
Eating and Drinking	Choking	Moderate	<ul style="list-style-type: none"> • Adequate supervision and assistance. • Children must be sitting while eating. 	Children and educators	Recess and lunch
	Allergies	Extreme	<ul style="list-style-type: none"> • Remind parents the centre is nut-free. • First aid kit nearby. • Ensure no sharing of food. • Frequent handwashing. • Ensure educators, children & families are aware of our Food & Nutrition Policy. • Ensure children are seated down whilst eating or drinking. 	Children, parents, educators	Recess and lunch

Plan prepared by	Full Name: Cody Jaikiew Signature: C.J. Role/position: Coordinator	Date: 01/03/2024
Prepared in consultation with:	Full Name: Hannah King Signature: H.K.	Date: 01/03/2024

	Role/position: Assistant Coordinator	
Communicated to all relevant staff:	Yes/No	
Risk assessment to be evaluated and reviewed on:	If this VC Program Activity is organised again.	
Reminder: Monitor the effectiveness of controls and change if necessary. Review the risk assessment if an incident or significant change occurs.		