

FLASCA Incursion – Taronga Zoomobile

(01/10/24)

Risk Management Plan- Taronga Zoomobile Incursion (Tuesday Week 1- 01/10/2024)

Centre details						
Company	Primary OSHCare	Centre			FLASCA	
Centre Operating Times	7am – 6pm Monday to Friday					
Address	233 Bridge rd Forest Lodge 2037	Water hazards? Yes/No <input type="radio"/> If yes, detail in risk assessment below.				
Name of co-ordinator	Cody Jaikiew					
Contact number of Centre	Work Phone 9660 4334	Mobile 0417 211 141				
Average number of children centre	Incursions: 85	Average number of educators			10	
	Excursions: 75	Average parents/volunteers				
Educator to child ratio, including whether this higher ratio is warranted? Please provide details.	Mainstream Ratio – 15 children: 1 educator Waterplay Ratio – 7 children: 1 educator					
Risk assessment						
Activity	Hazard identified	Risk assessment (use matrix)	Elimination/control measures	Who	When	
Petting/handling of animals	Skin being grazed by the animals	Low	<ul style="list-style-type: none"> Any animals to be held or pet by children do not have skin that can cause damage. 	Educators, Taronga Zoo Employees, Children.	Before, during & after activity.	

			<ul style="list-style-type: none"> • Animals to be held or pet by children have regular checks of claws/nails. • Taronga Zoo employees & educators will closely monitor children while holding/petting animals to ensure safe procedures are followed. • Children to receive safety briefing regarding the handling of/interactions with animals prior to activity commencing. 		
	Being bitten by the animals	Moderate	<ul style="list-style-type: none"> • Any animals to be held/pet by children have completed training process to ensure they are conditioned to human interaction. • Any animals to be held/pet by children will be non-venomous. • Educators & Taronga Zoo professionals will closely monitor interactions between children and animals to ensure safe handling procedures are followed. • Educators & Taronga Zoo employees are trained in first aid procedures in the event of a bite. • Children to receive safety briefing regarding the handling of/interactions with animals prior to activity commencing. 	Educators, Taronga Zoo Employees, Children.	Before, during & after activity.

	Back/body strain	Low	<ul style="list-style-type: none"> All animals given to children to hold will be an appropriate size and weight. All children will be briefed on the correct handling of animals prior to activity commencing. 	Educators, Taronga Zoo Employees, Children.	Before, during & after activity.
General Interactions with Animals	Fear/Distress	Low	<ul style="list-style-type: none"> All children will be briefed prior to activity commencing on which animals will be presented. Children will have the choice to not participate in the activity. Children will have the choice to handle/pet animals. 	Educators, Taronga Zoo employees, children.	Before, during & after activity.
	Food contamination	Low	<ul style="list-style-type: none"> Children will not eat during the incursion and will be clearly instructed to not bring food near the animals. Children will be closely supervised by educators throughout the activity to ensure no food is brought near the animals. 	Educators & children	Before, during & after activity.
Visitors / Volunteers to the Centre	<ul style="list-style-type: none"> Visitors do not possess a threat or risk of harm to the children or educators. Risk of harm to children (child protection), verbal or psychological abuse/ harassment 	Medium	<ul style="list-style-type: none"> WWC Clearance checks have been performed on all visitors and volunteers to the service. Visitors complete the “visitor” sign in sheet on Arrival & departure. Educators always supervise visitors & communicate effectively with visitors. 	Educators, children, visitors.	All day.

	bullying, or negative language. Visitors are safe whilst at the centre.		<ul style="list-style-type: none"> An orientation is conducted on arrival with Visitors. Staff carry first aid kits on hand at all times. <p>Staff ensure Centre is safe, clean, hygienic, and clear of any potential hazards.</p>		
Eating and Drinking	Choking	Moderate	<ul style="list-style-type: none"> Adequate supervision and assistance. Children must be sitting while eating. 	Children and educators	Eating
	Allergies	Extreme	<ul style="list-style-type: none"> Remind parents the centre is nut-free. First aid kit nearby. Ensure no sharing of food. Frequent handwashing. Ensure educators, children & families are aware of our Food & Nutrition Policy. <p>Ensure children are seated down whilst eating or drinking.</p>	Children, parents, educators	Eating
Sun Protection & Dehydration	Sunburn / burns/ infections / illness Sun stroke, dehydration	Medium	<ul style="list-style-type: none"> Check temperature & UV rating of the day at intervals the commencement of the day, lunch time and prior to 3pm. Ensure that Educators, volunteers & families are aware of our Sun Safety Policy. Ensure families pack hats for their children each day. Ensure children wear hats as necessary or stay under the shade. If UV is over 3 Provide shelter where necessary. Regularly ensure children have opportunity to get a drink of water. Ensure children still get opportunity of some sun exposure for Vitamin D levels (UV rating checked with this). 	The Coordinator, Parents/Families, Children Volunteers, and Educators.	Before leaving the centre & during the excursion.

			<ul style="list-style-type: none"> Sunscreen will be applied throughout the day. <p>Ensure children have brought their water bottles.</p>		
Covid-19	Illness, infections, hospitalisation, death of child/educator/adult Community surroundings	Medium-High	<ul style="list-style-type: none"> Ensure Educators & Families are aware of our Covid-19 Policy & Procedure. Maintain communication between NSW Health department, Department of Education, ECED and any other relevant organisation in relation to Covid-19. Ensure information of Covid-19 and any practices are updated as new information becomes available. Ensure all such important information and factsheets are available & /or displayed for educators /parents /families and visitors to view. Educators & families are updated with any new information / updates on Covid-19. Ensure that there are no children, educators or adults that enter the premises if they have been in contact with anyone that has had COVID-19 symptoms or are currently displaying any related symptoms. If children or adults present during the day as unwell, they will be set aside from others. For a child: their parent will be contacted to collect them as soon as possible. For an adult: they will be asked to leave the centre and seek medical advice. 	Coordinator, Educators, Families and Children.	Throughout the day.

			<ul style="list-style-type: none"> • All adults/visitors/volunteers are to adhere to all Covid -19 rules and practices as per prescribed from the NSW government. • Children will be given regular hand washing routines throughout the day, dependant on activity and what they are exposed to. • Antibacterial wipes, hand soap, paper towels and hand sanitiser will be available to all. <p>Educators are strongly recommended to wear PPE including gloves & face masks where necessary.</p>		
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Plan prepared by	Full name: Hannah King Signature: H.K Role/Position: Assistant Coordinator	Date: 02/09/2024
Prepared in consultation with	Full name: Cody Jaikiew Signature: C.J. Role/Position: Coordinator	Date: 02/09/2024
Communicated to all relevant staff:	Yes/No	
Risk assessment to be evaluated and reviewed on:	If this incursion is run again.	
Reminder: Monitor the effectiveness of controls and change if necessary. Review the risk assessment if an incident or significant change occurs.		