

FLASCA Incursion – The Flasca Carnival

Week 1: Monday

Risk Management Plan: The Flasca Carnival (15/04/24)

Centre details				
Company	Primary OSHCare	Centre	FLASCA	
Centre Operating Times	7am 6pm Monday to Friday			
Address	233 Bridge rd Forest Lodge 2037	Water hazards? Yes/No If yes, detail in risk assessment below.		
Name of co-ordinator	Cody Jaikiew			
Contact number of Centre	Work Phone 9660 4334	Mobile 0417 211 141		
Average number of children centre	Incursions: 80	Average number of educators	11	
	Excursions: 75	Average parents/volunteers		
Educator to child ratio, including whether this higher ratio is warranted? Please provide details.	Mainstream Ratio – 15 children: 1 educator,			
Excursion checklist				
<input type="checkbox"/> First aid kit	<input type="checkbox"/> List of adults participating in the excursion			
<input type="checkbox"/> List of children attending the excursion	<input type="checkbox"/> Contact information for each adult			

<input type="checkbox"/> Contact information for each child			<input type="checkbox"/> Mobile phone / other means of communicating with the service & emergency services		
Medical information for each child			Other items, please list		
Risk assessment					
Activity	Hazard identified	Risk assessment (use matrix)	Elimination/control measures	Who	When
Falling off entry	Children fall using jumping castle equipment.	Medium	<ul style="list-style-type: none"> - Staff supervision per ratio. If possible roster <i>over ratio</i> for this area so that in the event of an incident staffing ratios can be maintained. - Ensure children are playing responsibly on equipment (not pushing / no hands on someone else). Children should be informed prior to play that a one warning system is in place in this area. - Bans can be imposed on children who present an overt risk to themselves/other children. Educators should attempt to reconcile with these children via other means (e.g., verbal communication) before imposing a band. - Bubbling With Energy advise: <ul style="list-style-type: none"> o Matting around areas o Crowd control o Don't jump at entry o Only walk off castle and not on edge 	Educator/s Supervising Staff Members	Continuous
Rough Play	Children engage in rough play whilst using the equipment.	Medium/High	<ul style="list-style-type: none"> - Operator must ensure appropriate rules are explained before use (jumping only on castle) - No flips, wrestling, cart wheels, fighting etc 	Educator/Supervising Staff Members	Before and During Activity
Climbing on Sides	Children climbing on sides which are undesignated parts of the jumping castle.	Medium	<ul style="list-style-type: none"> - Operator must ensure appropriate rules are explained before use and keeping them enforced - Operator to watch patrons at all times 	Educator/Supervising Staff Members	Before and During Activity

Too Many People on Castle	Overcrowding of castle creating a hazardous play environment.	Medium	<ul style="list-style-type: none"> - Operator to manage patron number according to age and size 	Educator/Supervising Staff Members	During Activity
Sharp Objects and Personal Accessories Implications	Personal accessories causing injury.	Medium	<ul style="list-style-type: none"> - NO objects with a sharp edge, are permitted on the castle - Patrons to leave these objects with shoes - Glasses, no glasses on castle unless they are safety sports glasses. - Watches, shoes, hats, loose jewellery, all should be removed before entering the castle. - Loose Accessories of any kind 	Educator/Supervising Staff Members	Before, During and After Activity
No Jumping Off Step	Jumping off the step resulting in physical trauma.	Medium	<ul style="list-style-type: none"> - Matting around entry (3 mats step) - Keeping patrons sitting upon exiting castle 	Educator/Supervising Staff Members	Before and During Activity
Obstacles	The use of obstacles leading to physical injury.	Medium	<ul style="list-style-type: none"> - No attacking - Pushing or flicking into another person - No tackling 	Educator/Supervising Staff Members	During Activity
Visitors / Volunteers to the Centre	<ul style="list-style-type: none"> • Visitors do not possess a threat or risk of harm to the children or educators. • Risk of harm to children (child protection), verbal or psychological abuse/ harassment bullying, or negative language. • Visitors are safe whilst at the centre. 	Medium	<ul style="list-style-type: none"> - WWC Clearance checks have been performed on all visitors and volunteers to the service. - Visitors complete the “visitor” sign in sheet on Arrival & departure. - Educators always supervise visitors & communicate effectively with visitors. - An orientation is conducted on arrival with Visitors. - Staff carry first aid kits on hand at all times. - Staff ensure Centre is safe, clean, hygienic, and clear of any potential hazards. 	Educators, children, visitors.	All day.

Plan prepared by	Full name: Hannah King Signature: Role/Position: Assistant Coordinator	Date: 01/03/2024
Prepared in consultation with:	Full Name: Cody Jaikiew Signature: Role/position: Coordinator	Date: 01/03/2024
Communicated to all relevant staff:	Yes/No	
Risk assessment to be evaluated and reviewed on:	In the event that 'Bubbling With Energy' services are booked again.	
Reminder: Monitor the effectiveness of controls and change if necessary. Review the risk assessment if an incident or significant change occurs.		